CCASA Meeting Minutes  
Wednesday, February 5, 2014, 8:30-10 am, Ventana Room, SUMC  
Chair: Laurel Grigg Mason

Present: Meredith Larrabee, Kathleen Humphrey, Nicole Kontak, Aaron Reynolds, Russel Potter, Steve Gilmore, Anne Pagel, Dorothy Briggs, Noelle Sallaz, Diedre Lamb, Phillip Medlock, R. Scott Johnson, Ryan Burton-Romero, Laurel Grigg Mason

1) College and Department Updates  
2) Next CCASA meeting April 2nd, 2014 8:30-10 AM, SALT Center, room 106  
3) In need of a co-chair  
   a. Update - Russel Potter has volunteered to take this position.

College of Engineering - Phillip Medlock  
- February 14th is the last day for students to switch their major to ENGR this semester  
- 60 international students and 2 domestic students were admitted for this spring  
- ENGR 102 will be split into a 2-part course  
  - Part A will be offered only in fall semester and will focus on the different ENGR majors  
  - Part B will be offered in both semesters and will include the current activities and projects in the course  
  - Don’t need to be taken in order, but must be calculus ready to take B  
- Will have a representative at all 3 out of state orientations

Disability Resource Center - Diedre Lamb  
- New website launched on Monday: drc.arizona.edu  
- Hosting a certificate course on disability justice  
  - Interesting opportunity for students to earn a certificate  
- Scientist in Residence on Monday and Wednesdays from 10am-12pm  
  - Provides student referrals to other scientists on campus for research opportunities  
  - Partnering on projects and proposals  
  - Designing accessible field trips

International Student Services - Noelle Sallaz  
- Orientation has a new format that incorporates components of domestic orientation  
- 240+ new undergraduate students this spring  
- Fall 2014 Orientation for undergraduates is August 12-14  
  - Advising and registration will occur on the 14th except for specific colleges  
  - New enrollment fee of $390 for international undergraduate, degree-seeking students  
- Fall application is up on website  
- International Student Survey launched last semester  
  - Working with Dr. Jenny Lee in Higher Education to analyze the results and will present to campus constituents re: the issues faced by international students
Partnering with Career Services to have a contact there to help international students. Will have workshops on resumes and interviewing in the U.S. Location is Career Services 411, Student Union
   - American style resumes/cv/cover letters: February 24 11:30-12:30 pm
   - American style interviewing: March 5 11-12 am
   - American style job search: March 31 10-11 am

- Ask a Wildcat Panel Series on the Tucson area is tonight, February 5th
- Immigration Status
  - Must be enrolled full-time, especially undergraduates at 12 units — sent reminder to all students
  - Trying to develop something in UAccess to control enrollment
- OPT Workshops (Optional Practical Training)
  - 1-year work authorization (eligibility required)
  - 2 more workshops offered this semester to walk students through the application process
    - OPT Workshop dates: February 14 at 9:30 am, February 19 at 9:30 am held in USB 214
- Open to meeting with departments to discuss issues related to international students and questions that anyone might have

**Think Tank - Dorothy Briggs**
- Retention
  - Have 4 year graduation data from the 2009 cohort
    - 49% of Think Tank users graduated vs. 41% of non-users
  - Students using Supplemental Instruction (SI) learn transferrable skills
    - Each subsequent semester after a student attended SI, the SI-users persist at a higher rate than non-users, for example:
      - The 3 year retention rate of users is 71% compared to 47% of non-users
- Usage
  - Of the 29,395 undergrads on campus and 13,348 (45%) have used the Think Tank at some point in their UA academic history
- Residence Hall locations are busy.
  - 936 students visited the three locations (Manzanita/Mohave, Likins, Arizona/Sonora) recording 3400+ visits
  - 51% of the visits are by residential students; it is well utilized by off-campus students
  - Manzanita/Mohave is working well for the Pre-Business drop-in tutoring

**Eller College of Management - Anne Pagel**
- Professional Program application period
  - Admitting to 3 programs, but expect admission to be very competitive due to a large pool of applicants
  - Traditional program, Evening program, and Global Cohort
- Launched BNAD 100 course, 3 sections of 450-500 students with a focus on careers in business
• CareerQuest career fair before Career Showcase is an assignment in the course to encourage students to look for internships  
  o Funded by professional development fee

Residence Life - Steve Gilmore
• Housing applications are up 70% from last year  
  o High demand halls are already full  
  o Waiting list at some point if the numbers continue on current track
• 2nd year allowing students to choose own assignment – this year, they can do it immediately  
  o First time is free, but can change more times for a fee
• Successful partnership with Think Tank for academic support

College of Fine Arts - Ryan Burton-Romero
• New application portal – students must apply to UA and the college separately  
  o Requires portfolio or audition  
  o Application numbers are up
• Just finished 4th round of dance auditions – 450-550 applicants a year for 30 spots
• Auditions are underway for Theater Arts and Musical Theater
• Offering Portfolio Day on March 28th  
  o Applicants can still submit portfolio electronically, but attending this day will allow them to get an instant decision  
  o Offering workshops for high school students to teach them how to create their portfolio
• Showcase of Talent allows students to audition with talent agencies for jobs post-graduation
• I Dream in Widescreen Film Festival will be on May 18th at the Fox Theater  
  o Had 2 students films make it in the film festival in Palm Springs, which is a stepping stone to the Academy Awards

College of Letters, Arts, and Sciences – Russel Potter
• Health Professions Week – starts February 28th  
  o Features something related to all aspects of the healthcare industry

College of Social and Behavioral Sciences – R. Scott Johnson
• No updates to report

Transfer Student Programs - Nicole Kontak
• Attending statewide summit in April  
  o Focus on enrollment trends and strategies
• Updates to Degree Search in the next 6 months to year  
  o Will hopefully include transfer pathways
• If anyone has any feedback about the Course Equivalency Guide (CEG), let her know
• Next Steps Center  
  o Now includes a place for math course evaluations by the math department  
  o CHEM course evaluations will be online in the future  
  o English has also expressed interest in using this system
Trying to get these processes for evaluation online, rather than paper

**College of Education - Kathleen Humphrey**
- February 14th is the deadline for applications to all of the teaching majors
  - Expecting a lot of applications
- Recruiting heavily in AZ high schools and colleges

**College of Science - Meredith Larrabee**
- Student Success course for students on probation
  - 100 students registered

**Office of Admissions – Scott Kirkessner**
- Still riding the wave of increased applications and yield
  - Up 27% in freshmen applications compared to 2013.
  - Enrollment Fees and Orientation Sign-ups are also up – continuously working on yield.
- Campus Tours saw record numbers in January
  - Attributed to students and parents wishing to visit earlier as they have been admitted earlier in the process
  - The notoriety gained from our unstoppable Men’s Basketball team helps!
- Arizona Experience (AZ-X) in January saw 525 people on campus – our second biggest program in history!
  - The increased admission figures have nearly turned AZ-X into a yield program, as both December and January programs had nearly 3/4 of student attendees either admitted or committed to UA at that time.
- First yield program of the year on Feb. 1st – Peter and Pat Likins Day – was a success with nearly 300 students, mostly admitted, and all of a diverse/multicultural background.
- More yield programs will be coming soon including our regional programs across the country!

**SALT Center - Laurel Grigg Mason**
- Total Enrollment for Spring 2014 = 517
- Pre-College Summer Program (2nd year)
  - July 12-26
  - Will be at San Diego State University
  - 25 applicants so far with a target of 40
- Coaching Services
  - 4 current clients
  - Mix of UA, other college, and high school students
- Steps to Success Workshop Series
  - 10th year
  - For 2nd semester freshmen on academic probation
  - Different information than college/major success classes, so students should attend both if applicable
- Orientation
  - Will attend all 3 out of state orientations