

UPAC General Meeting: March 14th, 2012

Wednesday, March 14th, 2012

8:15am -9:45am

Career Services Workshop Room, SUMC 411

FSO-Bursars Office

Mark Barton, *Bursar/Director, Catcard Services*

-Program Fees

Change this spring, if a student is in 2 fee programs in separate colleges they will pay 75% of each program fee. If their programs are changed within the first 10 days of the semester they are fine because the total refund is in effect. Maximum effective date: March 1 for Spring and October 1 for Fall. If a student is utilizing resources (i.e. taking courses) of the major with the program fee then they should be charged a fee. If a student is not utilizing resources but their major has not been changed prior to the maximum effective date contact Angie DeWitt adewitt@email.arizona.edu or Janet Paffenroth jpaffenr@email.arizona.edu. Note: Be cognizant of how students are being charged the fee to be sure that you have the appropriate measures (i.e. Major AND student group).

UAAC and ARC Updates

Roxie Catts

Alan Beaudrie and Renee Schafer-Horton honored for Advising Awards.

UAAC- looking at anything that touches academic advising. Met with Jody Payne and Beth Acree, they were receptive about delaying the application for degree candidacy to after priority registration, stay tuned. Report (proposal) about the landscape/environment of advising= what has changed in the advising environment in the last 5 years.

Factors impacting student access to advising and advisor caseload:

- Recruiting and outreach
- Minor advising
- Admission to Professional programs
- Career Advising
- Financial Aid and Academic Planning
- Probationary, Disqualified and Re-admit Students
- Students who fail to engage and persist
- Advisors as teachers
- 7.5 week courses
- UA@PCC and AZTAPS
- Turnover in academic advising
- Technology

Roxie wants to start a movement: Advising Syllabus. If you go to the NACADA website and use the search engine for Advising Syllabus. Everyone would give students an advising syllabus to students at orientation.

How to make an advising syllabus: <http://www.nacada.ksu.edu/clearinghouse/advisingissues/syllabus101.htm>

Examples: <http://www.nacada.ksu.edu/clearinghouse/links/syllabi.htm>

UA Scholarship Appeal Committee Meetings

- 12 members minimum needed (more are always welcome)
 - Rotating 3 members each meeting
- Academic Advisors, Honors College & Admission Office Representatives
- Training/orientation will be provided for new members
 - June – August (busy time)
- Weekly or Bi-weekly meetings: 1 – 1 ½ hours
- September – May
 - Monthly meetings: 1 hour max.

Appeal policy & form for those interested:

<http://www.financialaid.arizona.edu/scholarships/forms/scholarship-appeal>

If anyone is interested in joining they can email hammarae@email.arizona.edu. Even if you can only attend 2 meetings it would be a great help to have you help. Abby mentioned that she would not schedule any 8am meetings ☺.

Scholarship unit requirements: Before Fall 2009 students had a yearly 24 unit requirement and after Fall 2009 students have a 30 units requirement.

Scholarship Universe

Kenneth Downs, Project Manager

Scholarship Universe (SU) was created at the University of Arizona for University of Arizona students. The largest Freshman class the UA has seen began in Fall 2011 and 45% of those students have logged into SU. There are 8 students working on the project and they load as many scholarships as possible. Students who log into SU are asked to answer questions toward a profile. They are matched based on their profile answers. When new scholarships are loaded students are prompted to answer new questions to determine if the new scholarships are a match. The system matches students with outside scholarships and the future plan is to load departmental scholarships and students can apply through SU. Students are encouraged to log in continuously, typically the scholarship season is October – May. SU keeps the scholarship posts up to date and does not list any that the due date has already passed. Based on student reports over \$2.4 million in scholarships have been awarded to UA students. The question was asked “How is this different than fastweb?” – Scholarship Universe can gather more information and create more accurate matches and is really geared toward UA students. From the Scholarship Universe homepage you can Join the Listserv, Facebook, and Twitter. <https://scholarshipuniverse.arizona.edu/splash/splash.aspx>

Spanish Heritage Language Program

Sara Beaudrie, *Director*

Alan Beaudrie, *Program Coordinator MEZCOPH*

Hosted in the Spanish and Portuguese department and is the most comprehensive program in the United States. There are 3 types of language learners: The heritage language learner, the native speaker, the foreign language learner.

Heritage: Experience in a natural/home environment

Native: Experience where the language was the official language.

Foreign: 3-4 years of learning.

Advising practices:

- How to identify students- through UAccess transfer credit and questioning the student.
 - Questions to ask: “What languages do you know?” and if Spanish “Where did you learn that Spanish?”
 - Placement testing during freshman orientation (AP, IB, transfer)
- Differences in HL class: They are in class with students just like themselves, curriculum targets their specific language needs, pedagogical methods are targeted to this population, focus on learning about their cultural heritage.
- Good first semester class for students. Class sizes are small. Students have similar background. Class they really feel at home in –connect to University (especially important for 1st generation)
- Minor in Spanish. Spanish allows double dipping. Many majors require a minor. Many students who have AP credit and will only need a few courses. Students can enroll in HL courses on their own.

Presentation Handout: PAGE 5 and 6

Math Program Updates

Tina Schuster Moore, *Math Placement Coordinator*

- Math Placement: 621-6892 placement@email.arizona.edu ← Direct students for answers to their questions.
- cschustr@email.arizona.edu ← Mostly for Advisors and “strange things”. Still has access to SIS and DARS information.
- Retesting: Current students go to UA Testing Office, 520-621-7589
- New students test in Next Steps → screen captures coming soon.
- Quick guides are changing a little bit and will now include AP information → Drafts coming soon to be used at Orientation.
- No changes to ALEKS cut-scores. MCLG=CALG=PCLG = 55% on any test to qualify for college algebra.
- New Websites:
 - Math.arizona.edu/placement/freshman
 - Math.arizona.edu/placement/transfer
 - Math.arizona.edu/placement/international

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- New courses:
 - Will phase out Math 115a/b. Will now require Math 116 with 109c/112 + MIS 111 or ABE 120 as pre-req.
 - Calculus= changes. 125 (3 units) faster paced, primarily online but beginning in the Fall there will be in person sections. Not the recommended first semester course.
 - Changing Math 124 will offer it for summer and fall for GRO. Splitting into 122A (3.5 weeks, 1 unit) must pass with a grade of C or higher to move on to Math 122B, if they do not get C they are dropped 122b and are added to math 120R. Repeatable.
 - Math 122b (4unit) - first semester calc. math 122b is foundation math requirement.
 - New reg requirements math 129, 223, 254. UAccess will check for a c or higher pre req.
 - Math 100ax, 100b: details TBA. Complete both in the fall. Two 7.5 week courses. Successfully completed math 100ax, then register for 100b. Get 2 units added to fall units, added at end of 100ax. Need advisor support for this retention program. Stay tuned!! We will be informed. Want more information: invite Tina to your college meeting, or to meet with new advisors.

Presentation Handouts: PAGE 7 and 8 Math Placement FAQ, PAGE 9 Eligibility Rules for Transfer Students, PAGE 10 About 122 A B, and PAGE 11 Math Placement Information Flyers

NOT DISCUSSED

Policy and Practice Items

UPAC Co-Chairs

-Did You Know: *Transfer Credit*

➤ Did You Know?

Registration and Transcripts: *Transfer Credit*

- Credits are listed as “Submitted” and “Accepted” for 2 reasons (1) Student is not matriculated or (2) Credit is not evaluated.
- Students must have had their credits submitted by February 24, 2012 for evaluated credit to count toward class standing for enrollment appointments.
<http://registrar.arizona.edu/schedule2124/rsvp/rsvp.htm>
- Students can have electronic transcripts sent **through secure, third party vendors like eSCRIP SAFE, Credentials, etc.** to REG-transcripts@email.arizona.edu.
- Who to contact with issues:

A-E	Chelsea Hall	ccscott@email.arizona.edu	621-8780
F-O	Nikki Pikaard	nipikaard@email.arizona.edu	626-9703
P-Z	Britani Keszler	britanik@email.arizona.edu	621-0971

SAVE THE DATE:

- Next **UPAC** meeting will be held on **Wednesday, April 11th (8:15-9:45)** in SUMC 411.
- **COMING SOON:** Call for UPAC Co-Chair Nominations

Information on the Spanish heritage language track

The Spanish and Portuguese department offers two types of classes: Spanish for foreign language learners and Spanish heritage language learners. It is crucial to place students in the right track to maximize their language learning experience.

Who are heritage language learners? Heritage learners of Spanish are students who have been exposed to Spanish in their homes or communities from a young age. As a consequence of that early exposure, they can understand and/or speak the language and have a personal connection to it. These students have very diverse backgrounds, including some that do not come from a Hispanic family.

How to identify heritage language learners? Some students are identified as heritage language learners during freshman orientation after taking the Spanish language placement exam and placed in the proper course. Some other students do not take this exam because they bring high school credit or for several other reasons. Some students do take the exam but are not identified then even though they qualify for the heritage language program.

The best way to identify heritage students is to ask a simple question: Did you grow up hearing Spanish with your family and/or people in your community? If the answer is 'yes', the student should be advised to take the appropriate heritage course (the equivalent to the foreign language course) or referred to me so that I can properly advise them on what class to take.

Why shouldn't heritage learners be in foreign language classes? Semester after semester, we see heritage students that are mistakenly taking foreign language classes and getting a lower grade than they deserve. That is because the focus of the foreign language class does not address the heritage students' needs and require knowledge of the structure of the language and they don't have. In heritage classes, students will find a supportive and nurturing environment where they will be able to use what they know and expand it in ways that make sense to them. All of our classes have specially trained instructors and feature a strong cultural component that allows students to reconnect with their cultural heritage. Oftentimes students have misconceptions and think that foreign language classes are easier. Our experience shows that these classes are not easier and may actually lower their GPA. Heritage language students in foreign language classes have often commented they find them "boring" and students lose their motivation to continue learning their language.

Differences in the foreign and heritage language track

Foreign language track	Heritage language track	Proficiency
Span 101	Span 103	= Second semester proficiency
Span 102		
Span 201	Span 203	= Fourth semester proficiency and Spanish minor
Span 202		
Span 251	Span 253	Spanish minor
Span 325	Span 323	Spanish minor
Span 330	Span 333	Spanish minor
Span 340	Span 343	Spanish minor

Let me emphasize that despite having academic equivalent courses, the two tracks have a different curriculum and content so students, for example, should not switch from 103 to 102 simply because it fits their schedule. Heritage learners should be advised to take a course in the heritage track. As you can see, all these courses end in ‘3’.

Spanish minor

Students need to complete a total of 18/20 credits to obtain a Spanish minor. Most of these classes can be taken in the heritage track. They can take 203, 253, 323, 333, 343 and 350. Students who are fluent in Spanish take the CLEP, which gives them up to 8 credits to be applied to the minor, and need to take 4 additional courses: 253, 323, 333, and 350. The minor advisor is Beatriz Jimenez bjimenez@email.arizona.edu. The major advisor is Dr. Yadira Berigan, berigans@email.arizona.edu.

You can obtain further information about our courses and program by visiting our website at http://w3.coh.arizona.edu/spanish/heritage/under_heritage.cfm. We also offer several events for our student including free tutoring for our classes.

If you would like us to come and visit you at your office or at department meetings and talk about the program and your needs regarding student advising, please email me at beaudrie@email.arizona.edu.

I'd appreciate if you could distribute this information to your students and other advisors so that we can better serve our students.

Sara M. Beaudrie, Ph.D. Assistant Professor
 Director Spanish for Heritage Learners Program
 Spanish and Portuguese Department
 Phone: 520-621-3379
beaudrie@email.arizona.edu

Math Placement

Frequently Asked Questions

WHO has to take the ALEKS Math Placement Exam?

- 1) All incoming freshman who wish to take a UA math course at or below the Calculus level need to take the placement test.
- 2) Any current or transfer student who wants to take a course at or below the Calculus I level (Math 122A/B, 124/125) who does not have recent prerequisite course work (last 3 semesters, 18 months) will need to satisfy the math placement test requirements in order to take a math course. The test is not required for placement into courses above Calculus I (like Math 129, Calculus II). Transfer students with recent math prerequisite course work may not have to test. See the math placement website for more information.
- 3) Some non-math courses like MCB 181L/R, CHEM 151, PHYS 102, LING 178, SBS 200, ISTA 116, ENGR 102 have a Math placement requirement.
- 4) Students who have college level Intermediate Algebra credit must test. . This course is not a prerequisite to UA Math. Any student who has not completed an appropriate math prerequisite and wants to take a UA math course will need to test. Math 105 is a prerequisite to Math 302A only and not Math 109C, 112, etc.
- 5) Math 100 and 100B students take the placement test as the final exam.

WHO does not need to take the ALEKS Math Placement Exam?

- 1) All incoming freshman are asked to test. However, some have already completed their math requirements or have several courses beyond the level of UA Calculus. Students in science intensive majors should test, so that the preschedule is more accurate. However, they technically do not need to test. If a student does not test through the Next Steps Center prior to the first day of class, the student has lost his opportunity to test through the Next Steps Center and must take a proctored test through the UA Testing Office.
- 2) Transfer or current students with recent math transfer credit (last 18 months) will not need to test.

WHY do students take the ALEKS test?

The ALEKS test is used for two purposes:

- 1) This exam is used to determine placement into a University of Arizona math or science courses OR
- 2) It can be used to satisfy the G-Strand math requirement of Math105 or Phil110. Students need a score of 88% or higher on a Proctored Prep for College Algebra (PCLG, MCLG) or 65% or higher on Proctored Prep for Calculus (PCAL), AND be in his/her first year at UA to satisfy their Math 105 or Phil 110 requirement through placement.

If I take the test for the G-strand requirement, how many units will I earn?

None, but because you have met your math requirement, you will not have to take Math105 or Phil110. Students need a score of 88% or higher on MCLG (Math 100 final) or PCLG (Proctored Prep for Col Alg) , or 65% on PPCL (Proctored Prep for Calculus).

WHICH TEST should I take? The University of Arizona is using two different ALEKS assessment tests. It is the student's responsibility to determine which placement test to take.

- **Prep for Calculus** is basically a Precalculus test. This test is for students with previous recent experience with Precalculus and Trigonometry and can possibly place students as high as Calculus. Students with no experience with PreCalculus and Trig should not take this test and need to take Precalculus (120R) or College algebra and trig first (112 + 111). This test places students at all levels (Math 100AX, 100, 112, 113, 116, 120R, 122A, 125 etc.)
- **Prep for College Algebra** is a high school Algebra test and is appropriate for students who have not yet taken Precalculus. This test places students at all levels BELOW the level of Calculus I (Math 100AX, 100, 112, 113, 116, 120R, etc. but not 122A/B, 125.)

WHERE and WHEN do I take my first test? All Incoming students first test online through the Next Steps Center as long as the test is completed prior to the first day of classes at UA. After the first day of class, everyone is a current student and must take a proctored exam.

How do I retake the test, or test as a current UA Student? The UA Testing Office tests year-round (1600 E. 1st Street). Regular office hours are from 8 am–5 pm, Monday – Friday. Tests are offered during those hours by appointment. (Call 520-621-7589) . Testing is available outside the 8-5 M-F time frame during orientation and prior to the start of the semester. There is a \$35 fee for Proctoring+ Testing charged to the student UA bursar's account.

Testing through ProctorU: ProctorU is an online proctoring service primarily for out-of-state students who want to test in the summer after orientation, but prior to the start of the semester. This service is for incoming students and is available only in late spring and in summer. Students need a credit card, webcam, and computer microphone. Contact placement@math.arizona.edu for information. There is a \$31.25 proctoring fee paid to ProctorU when the student sets up a testing appointment, and a \$20 testing fee charged to the UA bursar's account. Current students should test in the UA Testing Office.

How do I check my ALEKS Percentage? If you are an incoming student, your ALEKS percentage will be in the Next Steps Center. Current students can check their unofficial transcript in UAccess, and can also verify scores through a link on the Math Department website. See math.arizona.edu/placement/mpt .

Advisors- check UAccess, Records and Enrollment, Transfer Credit Evaluation, Test Results (must view all) or the Unofficial Transcript.

What if I do not have a high enough score for UA math? Students with college math credits should see a math advisor. Other students should review and retest. Refer to the information at math.arizona.edu/placement/mpt .

Can I use my scores somewhere else, such as at Pima Community College? Pima will accept proctored test scores only (PPCL, PCLG, MCLG). Your scores are available on your Unofficial Transcript in UAccess Student and through a link on the Math Department website. See math.arizona.edu/placement/mpt .

Transfer Math Credit- go to math.arizona.edu/academics/placement/credits

Arizona credit: refer to the Arizona Transfer Course Equivalency Guide (CEG) to see how credit transfers. If the course is not in the CEG, you need a math evaluation.

Out-of-state courses, or Arizona courses that are not in the CEG need to be evaluated. Go to math.arizona.edu/placement/credits and submit the online evaluation form.

Out of the U.S. courses need to be evaluated. If the course descriptions and institutional information is available online, submit the online form. If not, submit a paper form. Read details at math.arizona.edu/placement/credits .

Who needs a Math Milestone Level? Transfer credit is not automatically used for placement into most UA math courses at or below the level of Calculus I. If a student has recent Math Department approved math transfer credit (18 months), the student will not be able to register for the appropriate math course until a math milestone is awarded in UAccess. Contact the math placement office, placement@math.arizona.edu . This cannot be done until the student has matriculated.

How can I check my Math Milestone level? Students – This is on your unofficial transcript in UAccess.

Advisors- check the unofficial transcript in UAccess, or go to Record and Enrollment, Enroll student, Student Milestones to see the math milestone level.

I want to GRO my Math class, but my Math Placement Test score has expired. Contact the Math Department in order to register. For GRO in general, this is not required.

My Math Placement Test score has expired. What do I do? In general, you will need to retest. If you originally placed into Calculus I (PCAL, PPCL 75%) and want to take a lower level math course, contact placement@math.arizona.edu .

How do I add a math class if seats are not available in UAccess? Keep checking UAccess through the first week of classes. After that time, you can contact an instructor. Instructors do not sign add/drop forms until after UAccess online registration is closes.

Answers to other questions and much more information can be found at the Testing Office and Math Department websites.

You made a Math exception in DARS (or a student qualifies for G-strand math from MRT/SAT scores), but it is not in UAccess. What do I do? Contact me, placement@math.arizona.edu or cschustr@math.arizona.edu .

New websites:

math.arizona.edu/academics/placement/freshman, math.arizona.edu/academics/placement/transfer,

math.arizona.edu/academics/placement/international

ELIGIBILITY RULES FOR TRANSFER** STUDENTS

Fall 2012 (Subject to change each Fall), Students needs and Appropriate ALEKS score OR prerequisite (Milestone)

If you have a transfer course that is used for placement, contact placement@math.arizona.edu for a milestone.

Course	ALEKS Prep for Col Alg (CALG, PCLG, MCLG)	ALEKS Prep for Calc (PCAL, PPCL)	Approved Transfer course	Min Milestone Level for transfer course
MATH 100	30%	25%	None, placement test score only	none
PHYS 102 MCB 181R	55%	45%	Intermediate algebra, College Algebra, or higher math.	Level 2 or 2S
MATH 105 MATH 109C MATH 111 MATH 112 LING 178	55%	45%	None, placement test score only	none
CHEM 151	88%	65%	College Algebra (UA Math 109C or 112)	Level 4 or 4S
MATH 113, 116 MATH 163, 263 SBS 200 ISTA 116 MATH 302A*	88%	65%	College Algebra (UA Math 109C or 112)	Level 4
MATH 120R	88%	65%	College Algebra (UA Math 109C or 112)	Level 4
MATH 116 MATH 115A	88%	65%	College Algebra (UA Math 109C or 112) and MIS 111 or ABE 120	Level 4+ MIS 111 or ABE 120, Level 4A
ENGR 102 MATH 122A MATH 124	n/a	75%	Precalculus (UA Math 120r) or Col Alg & Trig (UA Math 112 and 111), Grade of C or higher Required	Level 5
MATH 122B	n/a	n/a	MATH 122A, Grade of C or higher	none
CHEM 105A	n/a	85%	ALEKs Prep for Calc test only	none
MATH 125	n/a	85%	ALEKs Prep for Calc test only	Level 5.1
MATH 129	n/a	n/a	Math 124 (Pima math 220) or Math 125, C or higher required	Level 6
MATH 223 MATH 254 MATH 215	n/a	n/a	Math 129 (Pima math 231), C or higher required	Level 7

*Math 105 also serves as a prerequisite to UA Math 302A

Prerequisite to Math 129, 223, and 254 not restricted to 18 months.

Math 122A+122B replace Math 124. Student must enroll in both Math 122A AND 122B.

Calculus I at UA, Fall 2012

Often times, students with a seemingly solid Algebra and Trigonometry (or PreCalculus) background, as demonstrated by their performance on the Prep for Calculus Placement test, complete the first exam in Calculus, and find that they are not prepared or sufficiently disciplined to continue successfully. Our new course sequence, Math 122A and 122B, will help students determine this before it is too late without having to scramble to fill a 5-unit gap in their schedule late in the semester.

Our current Math 124 starts with what might seem to be a review of PreCalculus in Chapter 1 of the Calculus book. This chapter is really meant to further develop what students with a strong background in PreCalculus can do with the tools that they have already learned to better prepare them for UA First Semester Calculus.

Math 122A, Functions for Calculus (1 unit), and Math 122B, First Semester Calculus (4 units):

- Math 122A eligibility: UA Math 120R, 111+112, or PCAL/PPCL 75% or higher, appropriate transfer credit.
- Math 122A runs through Sept 12, the middle of the 4th week of classes.
- Prior to the start of the semester, students register for both Math 122A and 122B. Math 122A is the prerequisite to Math 122B and should be added first.
- Math 122B eligibility: Student must receive a grade of C or higher in Math 122A to take Math 122B. Students will know their Math 122A grade by Sept 10.
- After completing Math 122A, students who do not receive a grade of C or higher will be administratively switched to a late start section of Math 120R that begins on Sept 13.
- There will be regular Math 120R sections that begin on the first day of classes as well.
- The textbook for Math 122A will be available free online. Students will not need to purchase a textbook (for Math 122B or 120R) until the week of Sept 10.
- Math 122A is a 1 unit course. Math 122B is a 4 unit course. Math 120R is also 4 units.
- The S-strand foundation math requirement is satisfied with Math 122B, 124, or 125.

Math 122A tentative schedule

Monday	Tuesday	Wednesday	Thursday	Friday
<i>Aug 20</i> Introduction	<i>Aug 21</i> 1.1	<i>Aug 22</i> 1.1, 1.2	<i>Aug 23</i> 1.2	<i>Aug 24</i> 1.3
<i>First day of class</i>				
<i>Aug 27</i> 1.3, 1.4	<i>Aug 28</i> 1.4	<i>Aug 29</i> 1.5	<i>Aug 30</i> 1.5	<i>Aug 31</i> 1.6
<i>Sep 3</i> Labor Day	<i>Sep 4</i> 1.6	<i>Sep 5</i> 1.7	<i>Sep 6</i> Review	<i>Sep 7</i> Final Exam
<i>Sep 10</i> Grades & Information	<i>Sep 11</i> 1.8	<i>Sep 12</i> 1.8 Last Day of Class	<i>Sep 13</i> First day of Math 122B or 120R.	<i>Sep 14</i>

MATH PLACEMENT INFORMATION & ADVISING
placement@math.arizona.edu

Math Placement Website:
<http://math.arizona.edu/placement>

Math Transfer Credit
<http://math.arizona.edu/placement/credits/>

Math Placement Office
Mathematics Building room 108, M-F 8-5
Phone: 520-621-6892, FAX: 520-621-8322

ALEKS Testing: Retesting or testing for current
students is through the Testing Office by appointment for
a \$35 fee, 520-621-7589,
math.arizona.edu/placement/mpt .

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