

**UPAC Agenda
November 9, 2016
Marley 230
9:00-10:15 AM**

9:00 Welcome: Kristen Geary, UPAC Co-Chair

9:05-9:20 DRC Recommended Course Substitutions: Barbara Borich, Access Consultant, Disability Resource Center

- The most important question is, is a 2nd language or math essential to your major? If not, a substitution can be recommended.
- The process to determine if a substitution is as follows:
 - The student declares a major.
 - The student meets with a consultant in the DRC to hear the student's case and what steps the student has taken to meet the requirement.
 - May require additional documentation or testing.
 - The major advisor is contacted to see if a substitution is permitted. Is the course essential to the major?
 - The paperwork is processed. A copy is sent to the student, academic advisor, and kept at the DRC.
 - The student meets with the advisor to determine an appropriate substitution for the requirement.
- If the student changes their major, the process must be done again as math or 2nd language might be essential to the new major.
- If a student has no history of a disability, they can opt for testing, but it can be pricey.
- If your major allows for substitutions for 2nd language or math, it would be a good idea to keep a list of allowable courses for substitutions.

9:20-9:35 Counseling and Psych Services (CAPS): Lynn Reyes, Alcohol and Drug Prevention Specialist, Campus Health and Wellness

- CAPS has three categories of services: Outreach, Consultation, and Clinical.
- Outreach – includes presentations/speakers, trainings, events, and at orientation.
- Consultations – four areas: Call & Consult, Friend 2 Friend, Parents Matter, and BIT.
 - Call & Consult is available to anyone on campus. If a student has an issue and you are not sure how to proceed, contact Call & Consult.
 - Call main line and ask for Call & Consult. They will give you information on how to help your student.
 - Friend 2 Friend was created by students for students, but includes information on how to talk to students about issues they are facing.
 - Parents Matter provides parent with further assistance on how to help their student.
 - Parents are welcome to call and ask for advice, but no personal information will be given about their student.

- BIT – Behavioral Intervention Team is for students that have a high level of concern. It allows multiple departments to work together to help a student stay on campus.
- Clinical – Largest of the three services offered by CAPS. Offers counseling, Psychiatry, Oasis, Admin Referrals, and Clinical Care Coordination.
 - They try to see everyone through Triage.
 - It can take up to three weeks for a student to get an appointment to be seen after triage. Therefore, some students are referred to outside resources for services.
 - Oasis is now housed in the Women’s Resource Center.
 - The Dean of Students will often refer students to CAPS. These students are usually offered continued services, if needed.
 - Clinical Care Coordination specializes in identifying community partners/resources.
 - No appointment needed. Students can email or call.
 - Top three issues CAPS sees students for: Adjustment Disorders, Depression, and Anxiety.
 - CAPS does not treat students for ADHD, but refers students out for evaluation and medication, if needed.
 - All students must go through Triage.
 - 9:00 am to 4:00 pm, \$10, 20 to 30 minutes with a counselor to come up with a plan to put services in place.
 - If you are concerned about a student, but they are hesitant to go to CAPS, you can contact the Dean of Students about your concern.

9:35-9:50 Rosanna Curti, Assistant Dean, Student Assistance and Accountability, Dean of Students

- The Dean of Students offers Student Assistance and Accountability.
- Student Assistance – Triage concerns from all over campus about students. You can report a concern online or over the phone.
 - Common concerns include mental health, academics, family issues, relationships, housing, etc.
 - Each case is assigned to a coordinator, who reaches out to the student to meet. The coordinator will help connect the student with appropriate resources on and off campus.
- Accountability – mostly behavioral concerns within the classroom, dorms, or campus groups and organizations.
 - This can include Code of Conduct violations.
 - Students get multiple chances to come in and meet with a coordinator. If they do not come in, a Dean of Students Hold is placed on their account.
- On the Dean of Students website, you can find more information and report a concern.
- If the office is closed, there is someone on call.

9:50-10:05 Analytics for Advisors: Christina Dentel, Student Success Data Analyst, University Analytics and Institutional Research

- Analytics houses all data for the UA.
- You cannot break it! So go in and try things out!
- Advisement Report data is coming to analytics.
 - An example for this data is: you could find out how many of your majors have taken a certain course on the aggregate level, rather than looking up student data one by one.
- Training Sessions are available, usually two hours long and are open to advisors of all levels.
 - If you would like to schedule a training or have an idea for a training, please let Roxie know.
- Feel free to contact Chris with any questions you may have and if you have a specific project needs.

10:15 Adjourn