

UPAC Minutes
September 14, 2016
Marley 230
9:00-10:15 AM

Process and Form Updates for Advisors: Noelle Sallaz and Marie Willard, Associate Directors, International Student Services, Office of Global Services

- OPT (Optional Practical Training) form is being modified. OPT is primarily for International students who want to work after they graduate. Please refer to the ISS website for further instructions and to access the new form: <https://global.arizona.edu/international-students/optional-practical-training-opt-0>
- Undergrad international students are now eligible to apply for CPT (Curricular Practical Training) more than one time. ISS will ensure students are required to complete the experience or it is an integral part of their degree requirements (proof is needed that it is fulfilling an educational requirement if completed more than once). Students will most likely need to enroll in internship units, although exceptions can be made, but in most cases units will be required for every experience they complete.
 - Advisors will be asked questions on how the experience will be evaluated, and how a 2nd CPT meets different objectives than the first CPT experience.
- New faculty/staff section on ISS website being updated. Immigration documents and info explanation, rules for maintaining visa status, employing international students, and other important info is housed on the page: <https://global.arizona.edu/international-students/departments-faculty-staff>.
- ISS programs for students being offered this semester include new “Let’s Talk About...” series in partnership with Think Tank. Monthly workshops are also offered on various topics related to International students (topics include applying for OPT).
- ISS is happy to meet with individual departments or colleges to provide more in depth training or information on how advisors can support International students.
- UA International website includes a portal where all International student forms can be submitted, hopefully beginning spring 2017 advisors will have access to submitting forms there.

SOS: Jenny Nirh, Assistant Director, Academic Success & Achievement

- SOS email address was created last fall 2015 as a venue for students to ask questions related to any topic (approximately 250 students used it)
- Over summer 2016, SOS was expanded and they now have a staffed office
- Students can contact SOS through text message (text SOS question to 97779), email address (sos@email.arizona.edu), website form (<https://sos.arizona.edu/>), physical location in Office of Student Engagement in SUMC, chat function in website, icon on UA app, Facebook, Instagram, or telephone
- Can ask any question at any time; questions are answered by Jenny (Higher Ed PhD) and other ASA staff with a lot of institutional knowledge. Most answers are found directly

on UA website, but staff does reach out via phone to other campus experts (they contact Roxie for all advising questions).

- 2015-2016: 250 questions, many focused on advising. 2016-2017: many advising questions so far, but other general information questions about parking, career services, etc.
- Advisors are welcome to send students and parents to SOS if they need answers to more general questions.
- In regards to advising questions, vast majority of questions are “who is my advisor?” and students are referred appropriately. SOS is not advising student, but they are referring them to their advisors.

Majorly Confused? Major Exploration on Campus: Laura Luetzger, Jackie Rindone, and Roxette Vasquez, Academic Advisors, College of Letters, Arts, and Science

- Statistically, 75% of students change their major one and 50% change it twice: CLAS advisors will be giving a workshop on how to coach students who are undecided or interested in changing their majors, so please refer to the ARC newsletter for more info on dates and times.
- Advising on the Mall will be occurring this semester during the priority registration period. Interested advisors can email Jackie Rindone (jrindone@email.arizona.edu) to sign up to participate. Goal is to be accessible to students and collaborate to promote advising across campus.
- CLAS has signed up for a float at Homecoming to increase advisor exposure. Advisors interested in creating the float or participating in the parade can contact Roxette Vasquez (roxettevasquez@email.arizona.edu). Stay tuned for voting on a theme, a poll will be sent to the UPAC listserv. Truck, trailer, and location for building float are already secured.

Wildcat Academy: Jen Ludwig, Associate Director, and Christine Salvesen, Director, Academic Success and Achievement

- Wildcat Academy (WA) is in its third iteration: 1st year 100 students, 2nd year 400 students, this year over 1000 students. It was developed to ID students who would benefit from a part-time structure. Capped at 11 units plus a 3-unit developmental course.
- This year college advisors and other professionals are teaching the course, and students are having a lot more interaction with advisors.
- Intention to have regular meetings throughout the year with all vested parties about how to change and update the program to make it more beneficial for future years.
- WA selection process: students with Academic Index (AI) of 125 or below. If students didn't have an AI, Civitas data was used (HS GPA of 3.29 non-res or 3.49 res High School GPA). Students were notified they were in WA day before orientation via phone and at orientation morning meeting; messaging was about the importance of having support and structure in their first semester, it is an opportunity to get access to additional services and this is a good support service that is valuable to their success.

- Working with SBS and Humanities to reserve 2nd 7-week gen-eds reserved for WA students. Students were emailed a survey to see if they were interested in being added to a 2nd 7-week course. About 150 students have requested a course, and they will be manually enrolled.
- Working with 100x instructors, along with MATH 112, MIS 111, ENGL 101, to do early progress/midterm grades. This will impact over 6000 freshmen (not just WA students) since all students in these courses will receive a midterm grade. The intent is to get additional large freshmen courses to do midterm grades as well as a service to all students.
- Primary outcome being looked at is retention of students from year to year

SAIL: Debra Tomanek, Associate Vice Provost, Office of Instruction and Assessment, and Jane Hunter, Director, Academic Resources and Special Projects, Office of the Provost

- Student Advocates for Improved Learning (SAIL) is a 1-unit graded course in its inaugural year. The course is one part of the new quality initiative approved by the Higher Learning Commission (HLC). 17 students are enrolled.
- SAIL goal is to teach faculty and students about how learning happens. Students will be ambassadors for learning on campus.
- Looking for students who are interested in learning about learning and sharing that with their colleagues. Advisors are integral in finding these students and connecting them with SAIL. Course will be taught each semester, so keep it in mind for spring! Looking for sophomores and above, who will work with freshmen.

Advising Updates: Roxie Catts, Director, Advising Resource Center

- Meredith Aronson, Manager, Integrated Advising Analytics, new staff member on campus, is involved in the future of technology on our campus. She has invited all advisors to join Yammer, a social media communication group, to have conversations about technology on our campus.
- Analytics report being created for advisors to see who is eligible for GRO and enrolled in a course they are repeating. Bugs are being worked out now and hopefully it will be available to advisors in future semesters.
- Second Start deadline being extended to September 30 for this semester. In all future semesters the deadline for filing will be the business day before the start of the semester.