

UPAC Meeting: November 12, 2014

- 100% Engagement Activity: UPAC Bingo

Nura Dualeh, Undergraduate Research & Graduate Preparation Programs, National Student Exchange and UROC

- **National Student Exchange (NSE)**
 - Consortium of 189 colleges and universities across the country
 - Takes students of all majors
 - Most powerful and affordable way for students to use their financial aid package on a student exchange experience
 - 2.5 GPA requirement
 - Puerto Rico has an incredible Spanish immersion program
 - Necessary for advisors to sign off on the course work
 - NSE website allows students to search for a program by major or place of interest
 - Remind students to fill out the FAFSA
- **UROC**
 - February 1st deadline
 - Consortium of 9 paid summer research programs
 - 10 weeks of research
 - All majors

- Our department offers:

- 29 hour GRE study course (4 week course) for free
- GRE fee waivers
- On-site GRE registration and testing
- Career Exploration
- Recommendation Letters

Katherine Zilmer, Dean of Students Office, Student Assistance Program

- **Student Assistance Program**
 - Work to support students in crisis (academic issues, mental health, family issues, etc.)
 - Work with academic advisors to help students understand what their options are
 - A folder has been created to hold all of the information that we have regarding these types of situations. Please let us know if you would like one.

Kem Blanchard, Career Services, Careerbeam and Linked-in

- **Why should you encourage students to use Careerbeam and Linked-in?**
 - Linked-in is being used by 3 million professionals and is a way for students to find jobs and for employers to find them
 - Recommend it to create a professional presence on social media outside of Facebook
 - It is used to network: This is the way to find jobs/internships, learn about employers, etc.

- Must create a profile headline that catches the attention of an employer and summarizes your skill sets
- Use a professional headshot photo
- Use the Help Center to control your privacy settings
- Can be utilized to join professional groups to see trends and new ideas in your career
- Employers look to see how many people have endorsed you and how many connections you have (50 and above would look good)
- The website search engine allows you to read job descriptions and apply for jobs through the system and recommends other job postings that are related to the one you just applied for
- **Careerbeam**
 - Online Career Assessments/Interpretations
 - Asks different questions about your personality, interests, leadership, your type of work style, values, etc. in order to find them their ideal work environment
 - Students can create a profile and gives you career choices related to your answers on the assessments
 - Careerbeam hosts information about the company, industry reports, a salary wizard, etc.
 - Allows you to search for companies based on location, size of the employer, etc.
 - Subscription to this service is \$5 for students and it varies for alumni based on the types of services they need

Jody Payne, Registrar's Office, Online Graduation Process

- **Online Graduation Application Questions/Feedback:**
 - Online worksheet is being created
 - If the system is saying that a student is not eligible for graduation, notify us and we will manually make them eligible so that they can go through the online application
 - After students apply, they will get an email saying that they need to fill out their degree audit worksheet and contact their advisor
 - Graduation Services is completely separate from the Commencement team. Go to the commencement website in order to RSVP for the commencement ceremony

Kathy Godwin, Curricular Affairs and **Stefanie Basij**, Admissions Office

- **Curriculum Updates (Orientation and Pre-Schedule Updates):**
 - Preschedules and Curriculum Updates are all posted on the website. Once you make the changes, you will send them to the email listserv
 - Working to make the website a one stop shop. Please let us know if you have any suggestions
 - We will be having a couple open labs for help with prescheduling

Roxie Catts, Advising Resource Center

- **General Advising Updates:**
 - Please register for Advisor Academy: November 14th and December 4th
 - New Advisor Orientation: November 21st

- Analytics Workshop: November 17th
- Advising Symposium with Jennifer Bloom on Appreciative Advising: December 12th