

DATE: May 12, 2011

TO: Deans, Directors, Department Heads, and Advisors

FROM: George Gehrels, Chair, Undergraduate Council (UGC)  
Celeste F. Pardee, Curriculum Associate, Academic Affairs

RE: Undergraduate Minor Requirements-Excluded Courses

Traditionally, courses in Military Science (MLS), Naval Science (NS), and Military Aerospace Studies (MLA) have been excluded from undergraduate minors. Effective Summer/Fall 2011 for students with minors in the 2010 or newer Catalogs, most MLS, NS, and MLA courses may apply toward the minor requirements. This revision to the list of courses excluded from the minor was initiated by Undergraduate Council in February 2011, and approved by the Faculty Senate on 5/2/11.

Approved Revision to Courses Excluded from the Minor (fourth bullet), <http://catalog.arizona.edu/2010-11/policies/minors.htm>

- \* first-year English composition,
- \* math courses below the level of Calculus 1,
- \* activity courses (e.g., physical education, fitness, exercise),
- \* military or naval science, and military aerospace studies in physical fitness, physical competitions, ROTC camps and laboratories (i.e., courses not approved for the Military Science & Leadership Minor may not apply to other minors),
- \* in most cases, first-year courses in foreign language and American Sign Language that are also used to satisfy the second language requirement in General Education.

Justification:

- \* The Military Science & Leadership Minor was established in Fall 2010. Courses approved for that minor are treated in the same way as courses approved for any other minor.
- \* To maintain the academic rigor of the minor, courses below a certain level of proficiency (e.g., freshman composition, math below calculus), courses that apply toward another degree requirement (e.g., first-year courses that apply toward Second Language), and courses with insufficient academic content (e.g., physical fitness, ROTC camps) are excluded.
- \* This revision allows students to apply the MLS, MLA or NS courses that comprise the Military Science & Leadership Minor toward a Thematic Minor. Additionally, minor advisors may use the approved MLS, MLA or NS courses as substitutes for courses in any other minor as appropriate.

Management of the Policy:

Departments and schools that offer undergraduate minors limit the approved courses to those within the discipline and related fields. Discipline-based minors are unlikely to be affected by the revised list of excluded courses. This list is of primary interest to students who create their own Thematic Minor and students who request a course exception to those on the Minor Academic Advisement Report. College advisors should consult this list when approving Thematic Minors and/or course substitutions for other minors.

Questions about the revised Minor Requirements-Excluded Courses may be addressed to Celeste Pardee, Curriculum Associate, at 621-5375, or at [cpardee@u.arizona.edu](mailto:cpardee@u.arizona.edu).